



La Fonda Sustainable Practices Employee Handbook

Welcome to La Fonda, where we are committed to weaving sustainability into the fabric of our operations. As members of the La Fonda family, each of us plays a crucial role in fostering a culture of environmental responsibility and contributing to a greener, more sustainable future. This handbook serves as your guide to incorporating sustainability best practices into your daily operations at La Fonda.

1. Introduction to Sustainability at La Fonda: At La Fonda, sustainability is more than a goal; it's a guiding principle. We recognize the impact our industry has on the environment and are dedicated to minimizing our footprint through thoughtful and intentional practices. This handbook outlines the key initiatives we are undertaking to enhance our green efforts.

2. Energy Efficiency:

- **Lights and Appliances:** Turn off lights, electronics, and appliances when not in use. Utilize energy-efficient lighting options where possible.
- **Climate Control:** Be mindful of heating and cooling systems. Close doors and windows when the heating or cooling system is on and report any maintenance issues promptly.

3. Waste Reduction:

- **Single-Use Plastics:** Minimize the use of single-use plastics in all areas. Utilize reusable or compostable alternatives when feasible.

4. Water Conservation:

- **Linen and Towel Reuse:** Encourage guests to participate in our linen and towel reuse program to reduce water usage.
- **Fix Leaks:** Report any water leaks immediately to reduce wastage.

5. Sustainable Procurement:

- **Local Sourcing:** Whenever possible, source products locally to support the community and reduce transportation-related emissions.
- **Eco-Friendly Products:** Choose suppliers and products that align with our commitment to sustainability, considering eco-friendly and responsibly sourced materials.

6. Guest Engagement:

- **Educate Guests:** Share information about our sustainability initiatives with guests and provide tips on how they can contribute during their stay.

- **Feedback Collection:** Encourage guests to provide feedback on our sustainability efforts. Valuable insights can lead to continuous improvement.

7. Awareness:

- **Communication:** Actively communicate and share best practices relevant to your department with colleagues to create a collective commitment to sustainability.

8. Community Involvement:

- **Local Initiatives:** Participate in local environmental events and initiatives, showcasing La Fonda's dedication to sustainability within the broader community. There are multiple ways to get involved: The Santa Fe Watershed River Cleanup, The Santa Fe Green Chamber of Commerce "Save Water" program, Keep Santa Fe Beautiful community cleanup events. We encourage our team to look for ways in which your department can foster a commitment to sustainable practices.

By embodying these sustainable practices, you contribute to La Fonda's mission of creating a positive impact on the environment. Your commitment to these initiatives not only enhances the guest experience but also positions La Fonda as a leader in sustainable hospitality. Thank you for being an essential part of our journey towards a greener and more sustainable future.

La Fonda Sustainability Team

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